

## **MINUTES OF THE MEETING OF THE FOURTH ACADEMIC COUNCIL OF MANIPAL UNIVERSITY JAIPUR**

**Date & Time: 22<sup>nd</sup> September 2012, 10 am**

**Venue: Board Room, Old Academic block**

**Members present:**

**Chairperson Dr. Kumkum Garg, President (In charge)**

**Internal Members**

1. **Dr. NK Garg**, Director School of Architecture & Design
2. **Dr. Brig. PS Siwach**, Director Admin & GS
3. **Dr. DC Agarwal**, Director SEMC
4. **Dr. VS Kulhar**, HoD Physics & Head, Basic Sciences & Hum.
5. **Prof. RA Dubey**, HoD Mechanical Engg
6. **Prof SK Jhajharia**, Head I<sup>st</sup> year B.Tech Program
7. **Dr. AK Choudhary**, Controller of Examinations
8. **Dr. V.I. George**, Registrar

**External Member**

- **Dr. Vasudha Kamat**, V.C. SNDT Women's University, Mumbai

**Invitees**

- **Dr. Richa Arora**, Assistant Registrar (Academics)
- **Dr. Deepshikha**, Faculty, SA&D

The President, Dr. Kumkum Garg, presided over the meeting. She welcomed all members to the Meeting. Thereafter, she ascertained the quorum and the meeting was duly convened. The agenda was then taken up.

1. **Review of the minutes:** The Minutes of the third meeting of the Academic Council were reviewed and as there were no modifications requested, they were approved.

2. **Approval of the structure for the new programs offered in the year 2012-13**

The Structures for the new programmes offered by MUJ for the academic year 2012-13, namely B.Arch., M.Tech (Structural Engineering), MBA & BJMC were presented and approved by the Academic Council, with notings as given below. Refer Annexure I & III.

a) **B.Arch Programme**

It was suggested that program codes should be as per MUJ guidelines and a uniform pattern should be followed for assigning codes.

b) **M.Tech Structural Engineering**

Prof. Kamat suggested that a uniform pattern should be followed for assigning codes & credits for seminar & dissertation. She further suggested to have a re look at the III & IV semester.

Dr. Garg suggested that a uniform pattern of course structure will be followed for all M.Tech Programs. She further suggested that for open elective the total number of credits assigned should be 3.

Prof. Kamat further suggested that the agenda and hard copy of the Council meeting should be sent to all the members prior to the date of the meeting.

c) **MBA Programme**

Dr. Garg suggested the course codes should be relooked upon. She further suggested that the individual totals of LTP should be mentioned in the course structure. If the same course is there in different semesters, the course no. should be mentioned against the name of the course.

MBA Program structure was approved with minor modifications as suggested.

d) **BJMC Programme**

Dr. Garg suggested that the course structure is not proper and is to be relooked upon. She further suggested that the no. of courses should be reduced.

Prof. Kamat suggested that only those members who have at least 10 years of experience should be members of BOS. She further added that since the University is in the establishing phase, the proper process should be formalized.

e) **BA Programme**

Prof. Kamat suggested that the whole course structure of BA Programme has to be relooked upon. The minimum no. of major courses should be 18. Also the course name should always be mentioned in the structure. She further added the MUJ may

go for Foundation BA/B.Sc/ B.Com Program. She said that in Maharashtra they follow a specialized BA Program designed as per the UPSC curriculum.

Dr. Garg said that total credits of the BA Program should be 150. She further suggested that for value education course, the credits should be 2 instead of 3.

Prof. Kamat further suggested that a student has to undergo at least 18 courses in one subject in BA Program to become eligible for MA Program anywhere.

Prof. Kulhar suggested that we may think of starting a BA Hons. Programme in the future.

3. **Modifications in existing programs/course Syllabi:** After discussion, the following were approved:

a) **B.Tech. programme**

Open electives will be taught in even semester, viz., IV<sup>th</sup> and VI<sup>th</sup> semesters. The minimum number of students for an open elective will be 20 and maximum no. will be the sanctioned intake of the Dept. For the next semester only, Open Electives will be restricted to Engg. courses only.

The credits assigned to an open elective are 3 and for Programme electives is 4. For uniformity, there will be 2 open electives in every Programme.

A one credit Seminar will be included in VII<sup>th</sup> semester and one credit Industrial Training will be awarded in VIII semester.

Departments have the flexibility to offer 5 to 7 courses and 2 labs. in a semester.

Project work credits are 20. A faculty member guiding any project(s) in VIII semester may be allowed to add 6 units of load in his/her time table.

Total credits to be earned by a student are 200. (3<sup>rd</sup> sem to 8<sup>th</sup> sem = 150 credits + first year 50 credits)

b) **M.Tech programmes**

- All theory courses are to be taught in 1<sup>st</sup> year itself, 3<sup>rd</sup> and 4<sup>th</sup> semester is meant for projects/internships.
- A course on 'Research Methodology' is compulsory in first semester.
- All Program Electives and Open Elective (one) will be taken in second semester.
- The credits assigned to open elective are 3 and for programme elective 4.
- The total credits earned by a PG student are 90. (Project work =40 credits, first and second semester together 50 credits).

- A faculty member guiding any PG project(s) in the second year may be allowed to add 6 units of load in his/her time table.
  
  - c) **Automobile Engineering:** Changes proposed by the BOS for the fifth, sixth and seventh semester of B.Tech. were noted and approved, as given in Annexure III.
  - d) **Computer Science & Engineering:** The revised scheme & detailed syllabus given by the BOS for B.Tech. (CSE/IT), M.Tech (CSE/CSIS/SE) and BCA/MCA were approved as given in Annexure III.
  - e) **Mechanical Engineering:** The change in the names of the courses and the Programme Electives as suggested by the BOS were approved.
  - f) **B.Sc Programme**  
Dr. Garg suggested that a relook at the B.Sc Course structure is required. She further suggested that the title of the course on Current Affairs should be renamed as Current Affairs & General Studies. It should be put in the category of compulsory subjects and not optional.
  - g) **B.Com Programme**  
Dr. Garg pointed out that a signed copy of BOS minutes should be giving to the council. She further suggested to rename the title of the course Current Affairs to Current Affairs & General Studies. She further added the value education paper should have 2 credits instead of 3 as shown in the structure.
  - h) **BBA Programme**  
Prof. Kamat suggested the introduction of an Integrated Program of BBA/MBA as it is helpful for students.  
Dr. Garg suggested that the course structure should be uniform for BBA/BA Programme.  
Prof. Kulhar suggested that the no. of credits for Value Education course should be 2 only.  
Programme structure was approved with minor modifications as suggested.
4. **Approval of the course structure (Annexure IV) for the new programs (Annexure I) to be offered for the year 2013-14.**

The curriculum and course structures for the programs B.Tech (Instrumentation and control), M.Tech ( Control systems) and the proposal for starting a Four year programme in B.Plan (Planning and Design) were placed before the Council. These programmes were approved for starting in 2013-14. The structure of B.Plan would be presented in the next meeting of the Academic Council.

**5. Approval of Schools**

For compliance with AICTE regarding increase in intake/divisions, 3 Schools of Engineering have been constituted as follows:

- (i) School of Engineering & Technology (SET),
- (ii) School of Computing & Information Technology (SCIT),
- (iii) School of Electrical & Electronics Engineering (SEEE)

These were approved.

In SET an additional intake of 60 in BTech (Mechanical engineering) and in SEEE an intake of 60 in BTech (Instrumentation and control engineering) was approved.

Hence the total intake in Engineering Schools will become 720.

In School of Architecture the proposed intake increase from 40 to 80 was approved. For B.Plan, an intake of 40 was approved.

It was also decided to give in principle approval to starting programmes in B.Des & B.F.A, with intake of 40 each, later as and when the infrastructure permitted.

- 6. Approval of draft Ordinances:** Because of paucity of time, it was suggested by the external member that the draft Ordinances be got approved by circulation to internal members.

**7. Any other matter with the permission of the President**

It was emphasized that the nomenclature of all PG and UG degrees should be as per AICTE guidelines. Also the codes for all courses should uniformly have 4 digits.

The chairperson further remarked that in future, the School Directors would present their respective Agenda in the Academic council.

The meeting concluded with a vote of thanks by the Registrar.

Date: 12<sup>th</sup> Oct, 2012  
Jaipur.

**Dr. V.I.George**  
Registrar